



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

January Term

<http://ChristianCountyMO.iqm2.com>

~ Minutes ~

Friday, January 8, 2016

9:50 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 9:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	9:50 AM
Bill Barnett	Western Commissioner	Present	9:51 AM
Sue Ann Childers	Eastern Commissioner	Present	9:50 AM
Nikki Thiessen	Assistant	Present	9:50 AM
Cheryl Mitchell	Assistant	Present	9:50 AM

II. Agenda

Motion/Vote - 9:50 AM Christian County Commission

Discussion - Approve Agenda

Attendees: Assistant Nikki Thiessen, Secretary Cheryl Mitchell, Judy Dollarhite, and P&D Administrator Todd Wiesehan.

Presiding Commissioner Weter entertained a motion to approve the agenda for January 8, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Ray Weter, Presiding Commissioner
AYES:	Ray Weter, Sue Ann Childers
ABSENT:	Bill Barnett

Motion/Vote - 9:55 AM Kay Brown-Christian County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Assistant Nikki Thiessen, Secretary Cheryl Mitchell, Judy Dollarhite, Administrator Todd Wiesehan, Administrator Linda Barger, Executive Assistant Julia Maples, Sheriff Brad Cole, Jack Bologna, County Clerk Kay Brown, Amelia Wigton, and Amber Duran.

Financials: The Commission reviewed the water softener service agreement for \$1,000.00 annually. This includes three visits from Chem Aqua and a 10% discount after warranty and supplies.

Commissioner Childers suggested that it would be beneficial to have a Chem Aqua serviceman monitor the newly installed water softener system during the first year, then the Commission can consider extending the agreement on an annual basis.

Presiding Commissioner Weter entertained a motion to accept the Chem Aqua service agreement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote -

Motion

Presiding Commissioner Weter entertained a motion to approve the minutes for December 23, 2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Barnett, Western Commissioner
SECONDER:	Sue Ann Childers, Eastern Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 10:00 AM Lacey Hart-Christian County Auditor

Budget Discussion and Decisions - Adoption of 2016 Proposed Budget

Attendees: Assistant Nikki Thiessen, Secretary Cheryl Mitchell, Judy Dollarhite, Administrator Todd Wiesehan, Administrator Linda Barger, Executive Assistant Julia Maples, Sheriff Brad Cole, Jack Bologna, County Clerk Kay Brown, Amelia Wigton, Amber Duran, Assessor Danny Gray, Appraiser Garrett Buckley, Collector Ted Nichols, Auditor Lacey Hart, and Treasurer Karen Matthews.

Presiding Commissioner Weter opened the meeting by commending Commissioner Childers on her diligent work to reconcile the 2016 proposed budget with the County Auditor.

Ms. Hart began with a brief overview of the 2016 proposed budget. She said most changes reflected were in salaries. Review of the final draft of 2016 proposed budget followed.

Individual office budgets were discussed.

Ms. Hart said the additional expense to the Auditor's budget was for the addition of another employee to assist with the data upload into the new accounting software. Commissioner Childers clarified that the \$22,000.00 is a cushion for eight months of work in 2016.

A correction was made to the insurance line of the County Clerk's Administrative office because the amount was calculated incorrectly.

Custodian and Building salary totals were adjusted for impending departure of employee.

Ms. Hart reviewed the Prosecutor's office budget. No amounts were changed, but some expenses were split off to be reflected in the LEST fund.

Ms. Hart reviewed County Operations and MISC in General Revenue. The line items were recapped and the highlights included increases to Elections, County Counselor, Emergency Disaster, and a decrease in GIS.

Disbursements and Transfers in General Revenue fund reflected the transfer to COLE from General Revenue.

Ms. Hart presented the Sheriff's office budget. Substantial changes were made with information received from the Sheriff's office on January 7, 2015. The highlights of these changes include increases in Sales Tax Revenue and Prisoner Board. Civil Process Fees were moved into its own fund, as was Inmate Security Fees, which also has its own fund for 2016. Ms. Hart emphasized that the same amount of money is in these funds, they are just reflected in a different location. The \$200,000.00 transfer in from County Revenue and zero dollars transferred in from Building Bond was updated. Changes in salary were accepted and those amounts were moved to come out of the LEST fund. Commissary and Legal Fees were moved back into COLE from the LEST fund. Fuel was moved into LEST, and Investigative was moved out of LEST. Hardware/Software amount was reduced and divided among LEST and COLE. The 2016 beginning balance for COLE is approximately \$75,000.00. The 2016 total expenditures for COLE are estimated to be \$3,852,399.00.

The 2016 funds that had no adjustments or changes since being approved and set for public notice were: Road Sales Tax, CART fund, Bridge, HAVA, Tax Maintenance fund, LEPC, Chadwick Grant, Nixa Grant, Inmate Prisoner Detention Security, Administrative

Handling, Prosecutor Training fund, Delinquent Taxes, Record Retention fund, Record Technology fund, County Elections fund, and County Clerk's 5% fund.

Ms Hart presented the \$82,260.00 increase in the C2 Road Services Sales Tax Pool and the correction to the typo in the Worker's Compensation line.

Assessment fund reflected payroll changes due to salary increases.

The Building Bond fund has a beginning balance of \$1,219,828.00 to spend on capital expenses.

The LEST fund has a beginning balance of \$123,565.51, with a projected revenue of \$2,002,000.00. The Prosecutor's office funds in LEST are unchanged since being set for public notice. The Sheriff's new total is shown to be \$1,678,000.

Equipment purchases in Law Enforcement Training was decreased but an increase in Equipment purchases was reflected the Federal Forfeiture fund.

Ms. Hart made an adjustment to where salaries are reflected in the Conceal and Carry fund, but no changes were made to the amount.

Civil Process is now reflected as its own fund for Sheriff's office use, and anything left over goes to General Revenue.

The 2016 summary of the operating budget for Christian County was reviewed. The beginning balance is \$11,950,004.36, annual revenue budgeted at \$25,672,822.34, expected expenditures are \$27,702,643.85 for an estimated ending balance of \$9,715,182.85 on 12/31/2016.

Presiding Commissioner Weter opened the floor to comments.

Collector Ted Nichols asked if the County has begun payment on the J/NN and HWY 65 intersection? Answer: Yes.

Presiding Commissioner Weter asked Assessor Danny Gray to address the salary increases for his staff. Mr. Gray said when he took office he had many underpaid

employees as compared to other County offices. Some employees had not seen an increase in two years so some were granted up to 5% to equalize the pay gap. He also added the Assessor's budget does not impact the General Revenue.

Sheriff Cole asked why 3% is reduced off the top from LEST? Answer from Auditor: Its best to budget conservatively. Ms. Hart didn't want to budget the full \$200,000.00 because it's an estimate. Sheriff Cole replied that just because it's budgeted, does not mean that he's going to spend it. Ms. Hart replied that it's her job to ensure that the County doesn't overspend the fund balance.

Mr. Nichols added that he has always spent less in than budgeted in his general revenue budget, and he will continue to do so.

Commissioner Childers asked Ms. Hart what to expect with the next steps? Answer: Ms. Hart will publish the 2016 operating budget once the 2015 year end totals are finalized.

Sheriff Cole asked where Domestic Utility is reflected? Answer: In LEST.

Administrator Linda Barger needed clarification to the reason of the Auditor's increase in budget. Answer: The addition of contract employee for data entry of new accounting program.

Presiding Commissioner Weter entertained a motion to approve the 2016 operating budget for Christian County.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote -

Presiding Commissioner Statement Regarding 2016 Budget

Presiding Commissioner Weter acknowledged that the County Commission did not meet the statutory requirements of Missouri First Class Counties in preparing the 2016 operating budget. This is the first year that the County has created a budget as a First Class County. The 2017 operating budget preparation will address the issues experienced in 2016.

Presiding Commissioner Weter entertained a motion to add the Presiding Commissioners statement to the 2016 budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

III. Adjournment

The meeting was closed at 11:17 AM

Motion/Vote -

Adjourn

The County Commission completed the scheduled meeting for today and will resume session on January 11, 2016.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers



Ray Weter

Presiding Commissioner, Ray Weter



Bill Barnett

Western Commissioner, Bill Barnett



Sue Ann Childers

Eastern Commissioner, Sue Ann Childers

Commissioners Statement:

It is the goal of the Christian County Commission to approve an operating budget that meets the needs of the various departments making up county government. To that end each individual office both administrative and elected is tasked with submitting a budget to the Auditor for review after certain benchmarks are met.

During the process of preparing the 2016 budget not all of those benchmarks were met.

Of note, this is the initial year of operating within the statutory requirements of Missouri counties of the first class.

The Commission is aware of this and believes that staff and officials have a better understanding of the process and the 2017 operating budget preparation will address those issues.